

RULES OF THE INSTITUTE OF FISHERIES MANAGEMENT

(as amended 1996, 2000 and 2002)

Name

1. The name of the Institute shall be the Institute of Fisheries Management (hereinafter referred to as 'the Institute').

Objects

2. The objects of the Institute shall be the advancement of the science and practice of fisheries management and in furthering its objects the Institute shall:

promote the advancement of fisheries management in all or any of its branches and seek to improve and elevate the technical and general knowledge and efficiency of persons engaged in, or about to engage in, fisheries management so as to advance the standing thereof as a profession for the public benefit.

In order to achieve its objects the Institute may:-

- (A) provide or arrange for the provision of theoretical and practical instruction in subjects relevant to fisheries management, and test, by examination or otherwise, the competence of persons engaged in, or about to engage in, fisheries management and award prizes and certificates and the right to use distinctive letters; and institute, establish, and award scholarships, grants, rewards and other benefactions, and accept and administer trust funds for all or any such purposes;
- (B) promote and facilitate the inter-change and circulation of information, ideas and practical experience on all matters pertaining to fisheries management and consideration, and discussion of all questions relating thereto or affecting the same, and to watch over, promote and protect the interests of the members of the Institute;
- (C) determine such designations as members of the Institute or different classes of such members as shall be entitled to place after their names and in such or other forms as may be so determined;
- (D) co-operate with, receive into union, become a member of, or otherwise assist any association and institution with objects altogether or in part similar to those of the Institute;
- (E) establish such direct branch or sectional societies and local and other associations as are found requisite for the promotion of all or any of the objects of the Institute;
- (F) admit any persons to be students of the Institute on such terms and to confer on them such rights and privileges as may seem expedient;
- (G) do all such other lawful things as are incidental or conducive to the attainment of the above objects or any of them.

Membership

3. (A) General

Applications for election to membership of the Institute shall be in accordance with the form, which from time to time shall be prescribed by the Council. The Council shall have discretion in determining any questions arising from the application of these Rules, and adjudicating on questions of membership.

(B) The membership of the Institute shall consist of :-

Honorary Fellows, Fellows, Honorary Members, Registered Members, Members, Licentiate Members, Associate Members, Subscriber Members, Student Members.

(C) The Secretary of the Institute or any other person appointed for this purpose by the Council shall keep and maintain a register containing the names of all persons elected into any of the categories of membership of the Institute.

(D) Abbreviated titles and description of membership:-

Honorary Fellows, Fellows, Honorary Members, Registered Members and Licentiate Members shall be entitled to the exclusive use after their names of the initials Hon.F.I.F.M., F.I.F.M., Hon.M.I.F.M., M.I.F.M., L.M.I.F.M. respectively. No person shall adopt or describe himself by any other description or abbreviation to indicate his class of membership.

(E) Eligibility for membership

Persons shall be eligible for election by the Council to membership of the Institute in the following categories respectively:-

(i) FELLOWS

Persons who, in the opinion of the Council, have made a significant contribution to fisheries management in the field of research, development or otherwise, and/or in furthering the interests and objects of the Institute, may be invited to become Fellows of the Institute by the Council on the recommendation of the Fellowship Committee. No member of the Fellowship Committee during his term of office shall be eligible to become a Fellow. Every proposed invitation under this Rule must be considered by the Fellowship Committee before being submitted to the Council.

(ii) HONORARY FELLOWS AND HONORARY MEMBERS

Persons elected as Honorary Fellows or Honorary Members, whose number shall not exceed one-fiftieth of the total number of all categories shall be persons who have rendered special service to fisheries management or to the Institute, or who are distinguished in some other sphere. No member of the Fellowship Committee during his term of office shall be eligible to become an Honorary Fellow or Honorary Member. Any proposal under this Rule must be considered by the Fellowship Committee before being submitted to the Council.

(iii) REGISTERED MEMBERS

Persons who have been engaged in, or involved with, fisheries management for at

least five years and who:-

- (a) hold the Diploma of the Institute or
- (b) hold an appropriate University degree or Council for National Academic Awards degree or
- (c) hold such alternative qualifications as the Council may from time to time deem appropriate.

Provided that the Council may in any particular case grant exemption in respect of (a) and (b) above.

(iv) LICENTIATE MEMBERS

Persons who have been engaged in, or involved with fisheries management for at least two years and who:-

- (a) hold the Diploma or the Certificate of the Institute or
- (b) hold an appropriate degree as in (iii) (b) as above or
- (c) hold such alternative qualification as the Council may from time to time deem appropriate.

Provided that the Council may in any particular case grant exemption in respect of (a) and (b) above.

(v) MEMBERS

Persons elected to membership of the Institute prior to September 1980 and not qualifying for any of the categories of membership

(vi) ASSOCIATE MEMBERS

Persons engaged in fisheries management (whether in a full or part-time capacity and whether in a paid or honorary capacity) not eligible as Registered Members or Licentiate Members.

(vii) SUBSCRIBER MEMBERS

Persons or bodies not qualifying for membership in any other category and appearing to have an interest in fisheries management.

(viii) STUDENT MEMBERS

Persons involved in fisheries management and who are in full or part-time education but are not in regular, paid employment It shall be a condition of membership as a Student member that a person who ceases to qualify thereof shall advise the Secretary forthwith.

In these Rules, unless the context otherwise requires, member means any person admitted to membership in any of the foregoing categories.

The Council

4. (A) The general conduct of the business of the Institute and the determination of its policies shall be managed by a Council.
 - (B) The Council shall be composed of the President, Vice Presidents, fifteen elected members, Branch representatives referred to in (D) below and persons co-opted as members under (C) below, all of whom must be members of the Institute.
 - (C) The Council shall have the power to co-opt persons to the Council (not exceeding ten in number).
 - (D) Each Branch shall have the right to nominate one representative to attend Council meetings. Such Branch representatives must be Fellows, Honorary Members, Registered Members, Licentiate Members or Associate Members of the Institute, and reasonable expenses will be met for travel of Branch representatives to Council. Branch representatives shall have the same voting powers as elected Council members.
 - (E) Any vacancy in membership of the Council shall not invalidate the actions of the Council.
 - (F) The quorum for meetings of the Council shall be six members.
 - (G) The Council shall elect annually at its first meeting after the Annual General Meeting one of their number to act as Chairman of the Council. A retiring Chairman shall be eligible for re-election but no Council member shall act as Chairman for more than five consecutive years.
5. (A) At each Annual General Meeting one third of the elected Council members shall retire, these being those who were elected three years before. Retiring members shall be eligible for re-election.
 - (B) No person who has not been recommended by the Council for election shall be qualified to be elected at any Annual General Meeting as an elected member, unless, not earlier than 90 and not later than 28 clear days before the date of the said meeting, there has been given to the Secretary by some member duly qualified to be present and vote at the said meeting, notice in writing nominating such a person for election, and also notice of willingness, in writing, signed by the person nominated.
 - (C) If the number of persons qualified to be elected to the Council at any Annual General Meeting exceeds the number of vacancies to be filled, an election shall be made by voting papers which, at the expiration of the period prescribed by the last foregoing paragraph for nominations of candidates, the Council shall cause to be sent by post to each member entitled to vote. The voting papers shall be posted at least fourteen days before the Annual General Meeting at which the election is to take place, and each voting paper shall specify the persons who have been nominated, together with retiring members willing to act and eligible for re-election,

and persons recommended by the Council for election, and shall instruct the elector to fill up the voting paper by setting opposite the name of each candidate in whose favour he votes (the aggregate of such candidates not being more than the number of vacancies to be filled) a cross, and to sign it at the foot and to return it to the Secretary of the Institute so as to reach the Secretary of the Institute at least three clear days before the date fixed for the Annual General Meeting. Any paper which does not reach the Secretary duly signed within the last-mentioned period shall not be counted. In the event of an equality of votes for any two or more candidates, the Chairman for the time being of the Council shall have a casting vote.

- (D) Any questions as to the retirement in rotation of elected members shall be determined by the Council.
- (E) Any casual vacancy in the elected members of the Council may, if thought fit, be filled by the Council, but any elected member so appointed shall retire (although eligible for re-election) at the Annual General Meeting next following the appointment.

Election of Honorary Fellows, Fellows and Honorary Members

- 6. All proposals for the election of Honorary Fellows, Fellows and Honorary Members shall be considered by the Fellowship Committee before being submitted to the Council. If recommended for election by the Fellowship Committee, an Honorary Fellow, Fellow or Honorary Member shall be elected by secret ballot by the favourable votes of at least three fourths of the whole number present at any meeting of the Council but no such election shall take place unless notice of the proposals to elect has been placed upon the Agenda paper of the meeting of the Council immediately preceding that at which a vote upon the election is to take place.

Voting

- 7. At meetings of the Institute and the Council, all matters (except the election of Honorary Fellows, Fellows or Honorary Members) shall, unless a poll be demanded and taken in accordance with this Rule, be determined on a show of hands. A poll may be demanded by not less than 5 members present and entitled to vote and, on a poll, Honorary Fellows, Fellows, Honorary Members, Registered Members, Members and Licentiate Members shall be entitled to two votes and Associate Members to one vote. Members other than those herein mentioned shall be entitled to attend and speak at meetings of the Institute but not to vote. At meetings of committees of the Institute every member of the committee shall, unless the Council otherwise resolve, have one vote. In the case of an equality of votes at any meeting of the Institute, the Council or any committee thereof, the Chairman shall, in addition to any vote he may have as a member, have a second or casting vote.

Annual General Meeting

- 8. (A) There shall be an Annual General Meeting of the Institute.
- (B) The quorum shall be thirty voting members.
- (C) At least 35 clear days before every Annual General Meeting of the Institute a Notice convening the Meeting and accompanied by a statement of the business which the Council intend to bring forward and Agenda for the Meeting shall be sent to every

Member. Any Member may not less than 28 days before the Meeting give notice in writing to the Secretary of any matter that it is wished to have discussed at the Annual General Meeting. In the event of any Member giving notice under this paragraph, a revised Agenda including any matter so raised shall be posted to all members at least fourteen days before the Annual General Meeting.

The non-receipt by any Member of any Notice or Agenda required to be sent under this Rule shall not invalidate the proceedings at any Annual General Meeting.

- (D) The Agenda for the Annual General Meeting shall specify the business proposed to be transacted and no other business than that specified shall be transacted.
- (E) The President shall take the chair at the Annual General Meeting of the Institute. In the absence of the President, a Vice-President shall take the chair. In the absence of a Vice-President, the Members present shall elect one of their number to be Chairman for the Annual General Meeting.
- (F) The business of the Annual General Meeting of the Institute shall include
 - (i) the election of any new President
 - (ii) the election, if required, of any number of Vice-Presidents, but no Vice-President shall be so elected unless notice of intention of proposal for election has been given in the Agenda for the Meeting
 - (iii) the election of Council Members (See Rule 5)
 - (iv) the election of the Auditor(s) (See Rule 21)
 - (v) a presentation by the Chairman of Council of a Report of the business transacted during the previous year
 - (vi) a presentation by the Treasurer of a Statement of Expenditure and Income for the preceding financial year and a Balance Sheet as at the end of that year, duly audited by the Auditors(s).

Special Meetings

- 9. (A) Special Meetings of the Institute may be called at any time or place either by the President on his own initiative or by the Secretary on a written requisition signed by not less than ten Members, each of whom must be an Honorary Fellow, Fellow, Honorary Member, Registered Member, Member, Licentiate Member or Associate Member. The Quorum shall be thirty Honorary Fellows, Fellows, Honorary Members, Registered Members, Members, Licentiate Members and Associate Members present.
- (B) At least 21 days notice of a Special Meeting of the Institute shall be given to the Members; provided that on a matter of urgency a Special Meeting of the Institute may be convened by the Secretary at the request of the President of the Institute or the Chairman of the Council by giving not less than three clear days notice.
- (C) Special Meetings of the Council may be called at any time or place either by the Chairman

of the Council on his own initiative or by the Secretary on a written requisition signed by not less than five members of the Council.

- (D) The Agenda for any Special Meeting shall specify the business proposed to be transacted and no other business than that specified shall be transacted.
- (E) The President shall take the chair at a Special Meeting of the Institute. In the absence of the President, a Vice-President shall take the chair. In the absence of a Vice-President the Members present shall elect one of their number to be chairman for the Special Meeting.
- (F) The non-receipt by any member of any Notice or Agenda required to be sent under this Rule shall not invalidate the proceedings of any Special Meeting.

The President

- 10. A President of the Institute shall be elected at an Annual General Meeting, may hold office for a period of five consecutive years and be eligible for re-election

On retirement, and during the tenure of the successor, a President shall be known as the Immediate Past President. The Immediate Past President shall be appointed an Honorary Fellow.

Vice-Presidents

- 11. (A) The Institute may also elect at the Annual General Meeting any number of Vice-Presidents, but no Vice-President shall be so elected unless notice of intention of proposal for election has been given in the Agenda for the Meeting.
- (B) All ex-Presidents of the Institute and all ex-Chairmen of the Council shall with their consent, become Vice-Presidents of the Institute without formal election under the foregoing paragraph (A).

Other Officers

- 12. The Council shall have the power to appoint and determine the engagement and salaries (if any) of the Secretary, the Treasurer and other officers and if necessary to employ a Solicitor, Parliamentary Agents and Counsel and to secure office accommodation.

Committees

- 13. The Council shall elect annually a Fellowship Committee at its first meeting following the Annual General Meeting for the purpose of considering all proposals for the election of Fellows or Honorary Members.

The Council may appoint Standing Committees, Sub-Committees, and Special Committees for such purposes as they may think fit. The Council may, subject to these Rules, make rules for the regulation of the proceedings of such Committees and may delegate to such Committees such of their powers as they shall think fit, and withdraw, determine or restrict any powers so conferred. Such Committees may consist of any members of the Institute and the Council may invite any person who is not a member of the Institute to attend

meetings of any such Committee.

Rescission of Motions

14. No motion to rescind any restriction passed by the Council within the preceding six months, nor any motion to the same effect as any motion which has been negated by the Council within the preceding six months shall be in order unless notice of any such motion bears in addition to the name of the member giving the notice the names of at least twenty members entitled to vote. When any such motion as last mentioned has been disposed of by the Council it shall not be open to any member to propose a similar motion within a further period of six months.

Provided that this rule shall not apply to motions which are moved by the Chairman or other members of a Committee of the Institute in pursuance of a Report of such Committee.

Subscriptions, Fees etc

15. (A) All Entrance Fees, Transfer Fees and Annual Subscriptions shall be determined by the Council and sanctioned by a majority of voting members present and voting at an Annual General Meeting.

Provided that in the case of a member elected after the thirtieth day of June in any year, half the subscription for the current year shall be payable.

- (B) On any transfer from one class of membership to another (other than a transfer to a class for which a lower subscription is payable) a member shall pay such fee as the Council may from time to time determine, and a sum equal to the difference between the subscriptions of the respective classes from and to which he is transferred (except only where the latter subscription is less than the former)
- (C) All annual subscriptions shall be due and payable in advance on the 1st January in each year and, if any subscription be not paid by 31st March in that year, membership shall be forfeit unless the Council in their absolute discretion otherwise determine.
- (D) All applications for election shall be accompanied by the entrance fee (if any) and the subscription due for the first year, such sum to be refunded if the applicant is not elected to membership.

Branches

16. (A) The Council may at its discretion upon receipt of a request to that effect from not less than five of its Members resident in any district, create a Branch of the Institute in such district to further the objects of the Institute by holding meetings or otherwise, and the Council shall have power to dissolve such Branch at any time after it has been formed.
- (B) Each Branch shall be constituted and its affairs shall be carried on subject to these Rules, and in accordance with any other rules and regulations approved by the Council and, subject as aforesaid, it shall in all things be subject to the Council. All Officers and the members other than Officers of any executive of each Branch shall

be members of the Institute and shall be elected by members of that branch who are also members of the Institute.

- (C) Membership of a Branch shall be open to all members of the Institute on payment of such fee as may be necessary to defray Branch expenses.
- (D) The Council may contribute towards the formation and maintenance of a Branch from the general funds of the Institute. The Branch shall present its accounts annually to the Council, and otherwise as the Council may require.
- (E) A Branch shall not, without the express authority of the Council, discuss with an outside body any matter of professional status.
- (F) Branch Secretaries shall be required to send copies of all circulars, notices of meetings, minutes etc to the Secretary of the Institute for the information of the Council.

Examinations

- 17. Council shall from time to time approve regulations and fees for courses and examinations which lead to qualifications endorsed by the Institute.

Investment of surplus funds

- 18. If at any time there is a surplus of receipts over payments the monies representing such surplus may be invested. The income arising from any such investment shall be applied in connection with activities according with the objects of the Institute.

Alteration of Rules

- 19. The rules of the Institute may from time to time be altered or revoked or new rules made at any Annual General Meeting of the Institute or at any Special Meeting of the Institute convened for that purpose but notice of any motion for that purpose must be given to the Secretary not less than 28 days before the Meeting and a copy must be sent by the Secretary to every member with the notice convening the Meeting.

Accounts

- 20. The financial year shall end on the 31st December each year. The Treasurer shall keep a proper record of all receipts and payments and shall present to each Annual General Meeting a Statement of Expenditure and Income for the preceeding financial year and a Balance Sheet as at the end of that year duly audited by the Auditor(s).

Auditors

- 21. The Auditors (s) of the Institute shall be elected at the Annual General Meeting in each year and shall be eligible for re-election. None of the following persons shall be appointed as Auditors (s) of the Institute.
 - (i) a Member of the Council or servant of the Institute

- (ii) a person who is a business partner of or in the employment of a Member of the Council or servant of the Institute.